



CALL FOR APPLICATIONS FOR PREDOCS-UB

APPENDIX I. CONDITIONS OF THE CALL FOR APPLICATIONS FOR THE UNIVERSITY OF BARCELONA PREDOCTORAL RESEARCHER RECRUITMENT PROGRAMME (PREDOCS-UB)

Condition 1. OBJECT

1. The aim of this call for applications is to select trainee predoctoral research staff and regulate the procedure for the renewal of these grants, with the aim of promoting research in UB departments and training qualified predoctoral staff in university research and teaching. This University of Barcelona (UB) programme joins other public calls for application for the purpose of strengthening and increasing the prevalence of predoctoral staff at the UB.

2. The amount funded through the contract procedure that is the subject of this call for applications has been established in accordance with the criteria approved by the Research Committee of the University of Barcelona on 10 November 2021. A total of 32 grants are offered. This programme includes a travel allowance for academic study periods, under the terms established in condition 5.

This call for applications is co-funded by Banco Santander.

3. A contract is reserved for people with a disability of 33% or higher who have a previous favourable report from the Catalan Public Occupation Service, which can request reports from the relevant technical teams for disability assessment and guidance. If this reserved contract is not awarded, it is not added to the general access contracts that are available.

Condition 2. BUDGET ALLOCATION

1. The costs are covered by the Vice-Rector's Office for Doctoral Studies and Trainee Research Staff - cost centre 10020002147000, budget position D/134000300/C2021A/G00, funds EFUP0JA021 and project UP0JA021; cost centre 10020002147000, budget positions D/134000300/P2024G/G00 and project AR00APIF, D/134000300/P2025G/G00 and project AR00APIF, and D/134000300/P2026G/G00 and project AR00APIF, up to a total of **€2,947,780.48**, with an estimated distribution over the following years:

	2022	2023	2024	2025	2026
Trainee research staff contracts	€167.080,48	€668.321,92	€680.256,48	€760.814,24	€671.307,36



The incorporation of the recipients during financial year 2022 is conditional on the real availability of sufficient funds in the University or Barcelona budget.

By virtue of the agreement signed on 1 July 2021 with Banco Santander, this entity finances a total amount of €904,000.

Condition 3. CONTRACT CONDITIONS

3.1 Legal framework

1. The successful candidates sign a trainee predoctoral researcher contract for full-time work during the entire contract period.
2. The predoctoral contract is governed by articles 20 and 21 and by the first additional provision of Law 14/2011, of 1 June, on science, technology and innovation; by Royal Decree 103/2019, of 1 March, approving the Statute of predoctoral research staff in training, and additionally by the revised text of the Law on the Basic Statute for Employees; by all other applicable labour legislation; by the applicable collective agreement, and by the wishes of the parties expressed in the work contracts, in which in no case can conditions be established that are less favourable to the contracted person or contrary to the conditions established in legal provisions or in the applicable agreement.

3.2 Object of contract

1. The successful candidate must undertake research tasks in a specific, innovative research line and activities in the doctoral programme that lead to gaining the skills and abilities needed to obtain the official university qualification of a doctoral degree. They cannot be asked to carry out any other activity that undermines the research and educational purpose of the contract.
2. The predoctoral researcher can collaborate in teaching tasks. Teaching collaboration is for a minimum of 120 hours and a maximum of 180, during the entire length of the predoctoral contract. In no case can the teaching collaboration exceed 60 hours per year. The assignment of teaching is of an educational nature and is the responsibility of the head of department to which the thesis supervisor is attached. In all cases, it must be carried out in accordance with the Regulations governing the teaching collaboration that can be provided by staff with a trainee predoctoral researcher employment contract at the University of Barcelona, approved by the Governing Council on 5 December 2019.

3.3 Duration

1. The maximum length of the predoctoral contract is 48 months. However, the contract could be terminated if the successful candidate does not pass the obligatory annual assessment that is carried out by the academic committee of the doctoral programme, in accordance with the provisions in Condition 3.9. If the recipient defends their thesis before completion of the third year of the contract, they could hold a postdoctoral contract for no longer than a one-year period, if the request is processed.



2. When the contract is signed by a person with a disability, it could be extended to six years, including extensions, considering the characteristics of the research activity and the impact of the degree of limitations on the development of the activity. For this purpose, a previous favourable report is required from the Catalan Public Occupation Service, which can request reports from the relevant technical teams for disability assessment and guidance.

3. The situations of temporary incapacity, risk during pregnancy, maternity, adoption or fostering, risk during breastfeeding, and paternity are excluded from calculation of the contract duration, in accordance with the provisions in Article 21 of the Law of Science and Article 6.2 of Royal Decree 103/2009. In addition, situations described in Article 45.1*n* of the revised text of the Law on the Basic Statute for Public Sector Employment are excluded from the calculation of contract duration. An example of these situations is protection of women who are victims of gender violence. Evidence of such situations must be provided in all cases. The contract is also suspended during a maximum period of four months, when a complaint of non-compliance of the thesis supervisor with their supervision tasks is received, under the conditions established in Article 6 of Royal Decree 103/2019.

4. The time that the researcher has been contracted in the same mode will be subtracted from the maximum length of the contract, in accordance with the provisions of Article 6 of Royal Decree 103/2019.

5. On termination of the contract according to the duration stipulated in this call, the doctoral student cannot undertake any teaching or other activity related with the research group in which they have completed their contract. They may continue activities relating exclusively to the development of the doctoral thesis, as long as they remain enrolled in the doctoral programme.

3.4 Remuneration

1. The gross salary for the contract, in fourteen payments, is the following.

First and second years of contract: payment equivalent to 56% of the salary established for Group I of university-contracted staff in the salary table contained in the General Public Administration's single collective agreement for university-contracted staff.

Third year of contract: payment equivalent to 60% of the salary established for Group I of university-contracted staff in the salary table contained in the General Public Administration's single collective agreement for university-contracted staff.

Fourth year of contract: payment equivalent to 75% of the salary established for Group I of university-contracted staff in the salary table contained in the General Public Administration's single collective agreement for university-contracted staff.

If the predoctoral research has held a contract in another institution and the maximum duration was not completed, the corresponding payments must be adhered to in accordance with the provisions established in Article 7 of Royal Decree 103/2019, considering the period spent at the other institution.

2. The corresponding tax withholdings are applied to the payments, in accordance with current regulations. The payment is made monthly directly to the recipient once the contract has been formalized. In the months of June and December, the monthly payment is double.



3. The salary of the predoctoral researcher can be increased from the research group's eligible funding, if a prior request is sent to the relevant vice-rector. This increase in payment must be consolidated during the contract period, and must be made in accordance with current labour and tax legislation.

3.5 Other economic concepts

1. The University of Barcelona covers the amount corresponding to the public fees for the concept of doctoral thesis supervision, tutorials and continuous assessment, as long as the recipient has benefited from the contract for at least three months.

2. The costs of management of the academic transcript are covered by the predoctoral researcher.

3.6 Work conditions

The working hours, breaks, holidays, leave and other work conditions are those established for trainee research staff in the Collective agreement for teaching and research staff of Catalan public universities.

3.7 Conflicts of interest

The general regulations on conflicts of interest apply, as established in Law 21/1987 of 26 November, on conflicts of interest of staff serving the public administration of the Government of Catalonia.

3.8 Rights and obligations

1. Researchers must respect the principles in the European Code of Conduct for Research Integrity and Article 11 of Royal Decree 103/2019. They have the rights and duties recognised in current legislation, UB internal regulations and Articles 12 and 13 of Royal Decree 103/2019, the signed contract, and the provisions in this call.

2. In addition to the obligations established in the regulations indicated in Section 1 of these rules and conditions, predoctoral researchers have the following obligations:

- a) Join the department and the research group in the period and under the conditions established by the University.
- b) Take the doctoral studies and formalize the enrolment for the doctoral programme every academic year and meet the objectives of the submitted research plan. This plan can only be adapted with the consent of the doctoral programme's academic committee, which must be communicated to the unit of Student Grants and Financial Aid Office.
- c) Complete the established teaching collaboration programme, in accordance with the specifications in this call for applications.
- d) Present annual reports to process the monitoring of the predoctoral contract, in accordance with the provisions established in Section 3.9.
- e) Those who are from outside the European community: ensure that the corresponding residence and work permits are valid.



- f) Request the authorization from the vice-rector for Doctoral Studies and Trainee Research Staff for any change or incident that affects the development of the contract.
- g) Use the standardized form to inform the Grants and Financial Aid office in the case of withdrawal, at least fifteen days before the actual date of withdrawal.
- h) Within a month from completion of the contract or from the date of withdrawal, submit a final report on all the work carried out and the final results.
- i) Inform the Student Grants and Financial Aid Office (Section of Grants for Trainee Research Staff) on the planned thesis defence date as soon as it is known.
- j) Request the authorization of the vice-rector for Doctoral Studies and Trainee Research Staff, with the previous approval of the head of department, to carry out research periods abroad. In any case, all assigned teaching obligations must be met.
- k) Respect obligations relating to agreements of the Governing Council of 22 July 2019 on drawing up a data management plan and its publication in open access.

3. The winning candidate must meet all deadlines for submitting the doctoral thesis and corresponding extensions, considering the Doctoral School's regulations for submitting doctoral theses. If the thesis was started before the date of the contract, the submission deadlines are not altered by the predoctoral contract.

4. Trainee predoctoral staff can approach the head of the department to which they are attached regarding topics relating to the execution of their obligations.

5. The vice-rector competent in the matter of doctoral studies at the UB is responsible for receiving and processing any incidents, complaints or concerns of the trainee predoctoral researcher.

6. The thesis supervisors must:

- Guarantee the supervision of the winning candidate during the grant period.
- Guarantee educational support during the stage of the contract period.
- Plan and guide the thesis research project to ensure that it is of an educational, original and innovative nature.
- Supervise the progress and monitoring of the work plan, provide the necessary guidance and professional and scientific assistance, and ensure feasibility and coherence in relation to the group or research line to which they are attached.
- Ensure an adequate ethical and academic level during the entire process of preparing the doctoral thesis and establish a relationship of respect and equality with the trainee researcher.

3.9 Annual report

1. The continuity of the predoctoral contract, up to the maximum length stipulated in the call, is dependent on an annual report that must be created using the form provided for this purpose. The report must include:

- a) The certificate of a favourable monitoring report issued by the academic committee of the doctoral programme in which the recipient is enrolled.



- b) A short report by the thesis supervisor on advances in the research and the expected finalization of the doctoral thesis.
- c) A certificate issued by the head of department stating the hours taught, the type of teaching and its characteristics.

2. The reports must be submitted to the Section of Grants for Trainee Research Staff during the second half of July.

3. An unfavourable monitoring report leads to termination of the grant and the contract.

4. The recipient must have updated their curriculum vitae via GREC.

3.10 Expiry of contract

1. The predoctoral contract expires at the end of the period stated in the contract or for the reasons given in the workers' statute. If the contract is terminated due to a complaint, the party that formulates the complaint must give the other party notice of termination at least fifteen days in advance.

2. When the predoctoral researcher obtains their doctoral degree, the predoctoral contract is terminated even if its maximum length has not been reached. The doctoral degree is considered to have been obtained on the day of the defence and approval of the doctoral thesis.

3. Trainee predoctoral researchers must inform the Section of Grants for Trainee Research Staff on the planned thesis defence date as soon as it is known. This must be reflected in the contract that is signed.

4. The contract can also be terminated if the winning candidate does not formalize the enrolment for the doctoral programme in the periods established by the University.

Condition 4. CANDIDATE SELECTION PROCEDURE

4.1 Candidate requirements

1. This call for applications is designed for natural persons who meet all the following requirements prior to the deadline for submitting applications:

- a) Enrolled full time in a doctoral programme at the University of Barcelona. Applications will also be accepted in the following cases: 1) the candidate has been accepted on a doctoral programme; 2) the candidate is taking, in academic year 2021-2022, the master's degree that prepares them to access the doctoral programme in academic year 2022-2023. In both cases, the candidate must be enrolled for a doctoral programme at the time of signing the contract. The start date of the contract cannot be postponed if the enrolment has not been completed for reasons attributable to the doctoral student, such as not having completed the master's degree on time.
- b) Not in possession of a doctoral degree.



- c) Average grade of 6.5 or above in the academic transcript, between the bachelor's degree and the master's degree.
- d) Has not defended their doctoral thesis.
- e) Has not been contracted through this type of predoctoral contract by the same entity or any other entity for a period of over four years, including potential extensions, except in the case of people with disabilities for whom the period cannot be over six years. If the applicant has previously had a predoctoral contract for a period of less than four years, they can be contracted for the remaining period until they reach the maximum duration.
- f) Supported for the application by a PhD-holding member of the UB's statutory or non-statutory teaching staff. This support must sufficiently guarantee the supervision and monitoring of the candidate's doctoral thesis. For this purpose, ICREA researchers attached to the UB are considered PhD-holding teaching and research staff with permanent affiliation.

For the purposes of these terms and conditions, the following members of staff are considered not to meet the requirements for association: part-time staff, staff who are on leave of absence, visiting professors and emeritus professors.

During the first year of the contract, changes in the thesis supervision will only be accepted for reasons that can be justified by force majeure. The end of the contractual relation of the thesis supervisor is not considered force majeure.

- g) Has a thesis supervisor who:
 - has the ORCID identifier entered into the GREC curriculum vitae, and
 - forms part of a Catalan research group (SGR) that has been recognized or assessed, and of a competitive ongoing research project or research contract or knowledge transfer with public entities or private companies at the time of submitting the application. Grants to support SGR are not considered competitive research projects, research agreements or research contracts. The candidate's research plan must be included in the activity that is carried out in the research group and in the competitive research project, research agreement or contract in which the thesis director is involved. Regarding research projects, the Research Committee only considers projects that are funded, recognised and managed at the UB and in any of the foundations that belong to the UB Group. Projects that have received funding but are not yet in force shall be considered as long as they are duly accredited.
- h) People from outside of the European Community who cannot be included in the area of application of international treaties signed by the European Union and ratified by Spain have the corresponding work and residence permits before formalizing the predoctoral contract and ensure that these permits are valid during the entire duration of the contractual relationship.

2. Candidates can submit an application for one doctoral programme to which the researcher who supports the application must be attached. The application must be signed by the thesis supervisor and the coordinator of the doctoral programme, who must be properly identified with their name and surname.



3. When the contract is formalised, the winning candidates must be enrolled on a doctoral programme or have access and admission to a doctoral programme. They must remain on the programme throughout the duration of the contract period.

4.2 Application and supporting documentation

1. Those interested must fill in the application, attach the corresponding documentation and confirm the submission of the form, which can be accessed through the following websites:

<<https://seu.ub.edu>>

<<http://www.ub.edu/beques/3rcicle/PREDOCSUB/solicitud.html>>

In addition, the form published on the Banco Santander platform must be filled in: <http://app.becas-santander.com/program/becas-santander-investigacion-convocatoria-predocs-ub-2021>

Students who have applied for the grant but have not completed the Banco Santander form will be excluded from the call. Likewise, those who only fill in the application through Banco Santander will be excluded.

2. The following documents must be attached to the application:

- a) If their studies were not taken at the UB, including courses taken in other countries: copy of the personal academic transcript of the university studies that have been taken (bachelor's degree, pre-EHEA degree, master's degree) that states the grades obtained in the corresponding calls in the form of failed (S), passed (A), merit (N), excellent (E) and excellent with honours (MH), with the corresponding marks, the credits taken and the date that the qualifications were obtained, as well as the corresponding sworn translation, if necessary.
- b) In the case of studies taken in other countries: Statement of equivalence from the Spanish Ministry of Education and Professional Training on the average grade for bachelor's degree and master's degree studies.
- c) Curriculum vitae according to the CVN model of GREC, which lists the alleged merits that the candidate deems appropriate.
- d) Short description of the research plan or project that refers expressly to the merits associated with the project that are defined in the ranking criteria.
- e) Report by the thesis director referring to the applicant's research plan or project, with the approval of the coordinator of the doctoral programme.

4.3 Application period

1. Applications must be submitted between 17 January and 11 February 2022.

2. If the application is incomplete or is not accompanied by the necessary documentation, the applicant will be required within a period of ten working days to rectify the omission or submit the necessary documentation. If this is not done, the applicant will be considered to have withdrawn from the application procedure, and the resolution to this effect must be stated in the terms established in Article 21 of Law 39/2015. This requirement is made through the lists of requested



documentation that are published on the website <http://www.ub.edu/beques/3rcicle/PREDOCSUB/resolucions.html> and on the UB's E-Office. During the aforementioned period, applications that have been submitted cannot be reformulated.

3. At the end of the period for requesting documentation, the applications are assessed.

4.4 Evaluation and selection

1. The Research Committee assesses the applications and gives a maximum of 10 points to the applications that are submitted, considering the general assessment criteria that are described in these terms and conditions.

2. To assess the applications, the Research Committee could request the help of a technical assessment committee comprised of experts in the appropriate areas of knowledge, to evaluate the merits of the applicants' curriculum vitae. At the end of the application submission period, the composition of the technical committee is announced.

The merits associated with the applicant's research project or plan are assessed jointly by the Office of the Vice-Rector for Research and the Office of the Vice-Rector for Equality and Gender.

3. The academic transcript has a maximum value of five points. The calculation is carried out considering the bachelor's degree, pre-EHEA degree or diploma and the master's degree, according to the following weighting:

- 80% for the bachelor's degree, pre-EHEA bachelor's degree or diploma, and
- 20% for the master's degree.

If the bachelor's degree was worth 300 ECTS credits and the 60 master's degree credits are not required to access the doctoral programme, then 100% of the bachelor's degree or pre-EHEA degree shall be assessed. The calculation shall also be carried out in this way if at the time of submitting the application the 60 credits of the master's degree have not been passed.

The average grade for the the bachelor's degree, pre-EHEA bachelor's degree or diploma and/or the master's degree of the candidate is calculated according to the following formula:

$$Nm = \text{sum} (NCm * Qm) / \text{total Cs}$$

Nm = average grade

NCm = number of credits for subject area

Qm = grade for subject area (numerical grade)

total Cs = total completed credits

If the subject has been graded using qualitative values, the value Qm is obtained according to the equivalence tables approved by the Academic Committee of the Governing Council of 10 October 2006:

www.ub.edu/ga/comissio_academica/actes/2006/actaiannexos10_10_06.pdf.

If the studies were taken in a faculty or university school in another country, the value of the average grade (Nm) is that given in the statement of equivalence of the average grade. Once the



University of Barcelona has made the relevant comparisons, the applicant can request this statement through the website www.mecd.gob.es/mecd/servicios-al-ciudadano-mecd/catalogo/general/educacion/203615.html. When the certificate issued by ANECA is available, the value of the average grade is that which is shown on this certificate.

If the applicant has taken more than one university degree, only the course that is most closely related to the requested research project is considered. If the course that was most closely related to the subject is only second cycle, the value Nm is the arithmetic mean of the two courses.

The average grade of the academic record for the bachelor's degree and master's degree is weighted with the average grade for studies corresponding to the UB, according to the following formula:

$$Np = (Nm - Ne) / Dte$$

Np = weighted grade

Nm = average grade of the applicant

Ne = degree gradepoint average

Dte = standard deviation for the degree

The applicant's normalized mark on a scale of 10 is calculated in accordance with the following formula:

$$Nf = (Np + 10) - Npx$$

Npx = maximum weighted grade of the applicants

The final assessment in the academic transcript is equal to:

$$AE = 0.4 * Nfg + 0.1 * Nfm \text{ (or: } 0.5 * Nfg)$$

Nfg = normalized mark on a scale of 10 corresponding to the bachelor's degree, pre-EHEA degree or diploma course

Nfm = normalized mark on a scale of 10 corresponding to the master's degree course

4. Merit in the candidate's curriculum has a maximum value of 1 point. The specific criteria are established by the Research Committee, which can delegate their application to the technical assessment committee. Assessment may take into account the following merits: publications; conference contributions; long periods of study in other faculties and university schools through the Erasmus, Sèneca or similar programmes and the grants and prizes obtained. In any case, the specific criteria are established by the Research Committee and published on the website of the Grants and Financial Aid office and the UB E-Office.

5. The merits associated with the project presented by the candidate have a maximum value of 1 point. The specific criteria are established by the Research Committee, which can delegate their application to the Office of the Vice-Rector for Equality and Gender and to the Office of the Vice-Rector for Research. Assessment may take into account the following merits: that the director is a junior member of teaching and research staff; there is interdisciplinary co-supervision; the



project contributes to a sustainable development goal (SDG); and the gender dimension is considered. In any case, the specific criteria are established by the Research Committee and published on the website of the Grants and Financial Aid office and the UB E-Office.

6. The assessment of the research group (SGR) is worth a maximum of 3 points. The specific criteria are established by the Research Committee and published on the website of the Grants and Financial Aid office and the UB E-Office.

7. The Research Committee can ask the applicants for any clarifications that it considers necessary.

8. Once the criteria have been applied and in accordance with the total score given, the Research Committee formulates an award proposal, in which it notes the winning candidate and the shortlist of applications, as well as the total score given to each of the excluded applications.

Prior to the resolution of the call, the Office for Internal Control, Risks and Corporate Social Responsibility assesses compliance with the conditions of the multi-year spending established and in the general conditions, and informs the Economic Committee of the Board of Trustees.

9. The award proposal, the ranked list and any excluded applications are published. Interested parties have a period of 10 working days to submit any allegations that they consider appropriate. After this period and once the corresponding allegations have been resolved, the vice-rector for Doctoral Studies and Trainee Research Staff, on behalf of the rector, shall announce the successful candidate.

10. The Research Committee's proposal and the final resolution on the award of the grants and all information relating to this call for applications are published on the Grants website: <http://www.ub.edu/beques/3rcicle/PREDOCSUB/resoluciones.html> and the UB E-Office.

4.5 Formalization of contract

1. Once the decision on the applications has been announced, the successful candidates have a period of ten working days to formalize their acceptance. To do this, they must submit to the Section of Grants for Trainee Research Staff the acceptance document and any other documents required to sign the contract. If they do not do so, it is considered that the successful candidate has rejected the contract and this person will be substituted, in accordance with the criteria for distribution of grants described in Annex II f the call. If the candidate expressly rejects the contract, the same procedure applies. The start date of the predoctoral contract is 1 October 2022.

2. Successful candidates from non-EU countries who are waiting to obtain a work permit have until 1 February 2023 to formalize the contract.

3. The signature of this contract implies a commitment to abide by all the general conditions relating to this resolution and the measures established in this call for applications and the contract. The student recipients must be familiar with and comply with the specific regulations in place at the University of Barcelona and abide by the relevant regulations on occupational risk prevention.



4. The predoctoral researcher is attached to the thesis supervisor's UB department and research group.

4.6 Substitutions

1. Any cancellations of the contract due to withdrawal or other causes can be covered up to six months after the publication of the decision to award the contract in the call, by resolution of the vice-rector for Doctoral Studies and Trainee Research Staff.

2. The procedure to substitute researchers who have withdrawn takes place according to the provisions established in Annex II of the call.

Condition 5. ACADEMIC STUDY PERIODS

A maximum of €90,000 is allocated to academic study periods relating to obtaining International Doctorate Certification in the doctoral degree, associated with a call for applications for academic study periods. The maximum amount of the grants is €3,000.

The study periods must last twelve weeks and be carried out in the second year of the contract, and in all cases while the contract is still valid. Periods during which the contract is interrupted are excluded.

The allocation of this grant is incompatible with any other grants that are awarded for the same purpose.

To be allocated this grant, the candidate must participate in the call that is published for this purpose.

Condition 6. FINAL PROVISIONS

6.1 Dissemination

The Grants and Financial Aid office must ensure the maximum dissemination of this call for applications, which in all cases must be published on the UB E-Office and on the website in the Section of Grants for Trainee Research Staff.

6.2 Interpretation

It is the responsibility of the vice-rector for Doctoral Studies and Trainee Research Staff to clarify any doubts about the interpretation of this resolution and any cases of conflict that the application of the resolution could cause.

6.3 Publication of administrative decisions

1. Administrative decisions relating to the procedure for awarding grants are announced on the UB E-Office for the purpose of calculation of time periods and publicity.



2. However, for informative purposes, they could also be published on notice boards and on other websites. The relevant body may also send a personal notification, if considered appropriate.

6.4 Resources

1. Contentious administrative proceedings may be opened against this administrative resolution, irrespective of the immediacy, or otherwise, of its execution, through the courts of Barcelona, starting on the day after the ruling and for a period of two months, in accordance with the provisions to this effect made in articles 8 and 46 of Law 29/1998, of 13 July, regulating contentious administrative jurisdiction.

2. Nevertheless, interested parties can choose to present an appeal of reversal directly to the body in question, within one month from the day after the resolution is published, in accordance with Article 123 and following articles of the Law 39/2015 of 1 October, on common administrative procedures for public administration. In this case, contentious administrative proceedings may not be opened until the appeal for reversal has been expressly or implicitly resolved.

3. interested parties may also lodge any other type of appeal they deem appropriate in defence of their rights.

6.5 Deadlines for the procedure

1. For all the purposes relating to this procedure and any administrative appeals pertaining hereto, the month of August is a period of inactivity.

2. The decision on the applications must be announced within six months after the date of publishing the call for applications on the UB website. After these six months, all applications are considered to be rejected.

6.6 Right to information pertaining to the processing of personal data

1. Personal data are processed under the authority of the General Secretary's Office of the University of Barcelona, with the postal address Gran Via de les Corts Catalanes, 585, 08007 Barcelona and email address secretaria.general@ub.edu.

2. The aim of processing personal data is to manage the contracts of trainee predoctoral research staff announced by the UB.

3. The legal basis is compliance with a mission carried out in the public interest (Law 1/2003, of 19 February, on universities of Catalonia; Organic law 6/2001, of 21 December, on universities, and Law 38/2003, of 17 November on general subsidies). Express permission is required for the processing of special categories of personal data.

4. The data will be stored during the period required to fulfil the purpose for which they were collected and to determine any possible responsibilities deriving therefrom.

5. The recipients of your personal data are the University of Barcelona and, where applicable, the designated data protection officers.



The University communicates the following information to Universia Holding, SL (subsidiary of Banco Santander, SA, and owner of the Banco Santander platform): whether the grant has been awarded or not, the amount awarded and any modifications to the grant that could occur.

If the applicant has been contracted as a member of predoctoral research staff, the tax authorities and the Social Security General Treasury shall also receive the required data. In addition, the award proposal, the ranked list, the list of applications excluded from the call and the resolution of this call for applications will be published on the UB website indicated in these terms and conditions. Data will not be disclosed to third parties unless there is a legal obligation to do so. In such cases, only the pertinent data is sent.

6. The interested person can access their data and exercise their rights of rectification, erasure, objection and restriction by sending written notice to the General Secretary's Office of the University of Barcelona by ordinary mail (Gran Via de les Corts Catalanes, 585, 08007 Barcelona) or by e-mail (secretaria.general@ub.edu). A photocopy of the Spanish ID document (DNI/NIE) or other valid form of identification must be attached.

7. If the interested party considers that their rights have not been given due consideration, they may file a complaint with the UB Data Protection Officer by post (Gran Via de les Corts Catalanes, 585, 08007 Barcelona) or by email (protecciodedades@ub.edu).

8. Complaints may also be filed with the Catalan Data Protection Authority.

9. From the aforementioned platform (owned by Universia Holding, SL), the UB will receive the identifying data and academic and professional data that have been entered. The above sections are also applicable to these data.

10. By submitting this application, the interested party declares that they have read this right to information and, if they provide personal data on other people, they agree to give them the content of these terms and conditions.